



Girl Scouts of Rolling Hills Council
1171 Route 28
North Branch, NJ 08876
T 908-725-1226 F 908-725-4933
rollinghills@girlscouts-rh.org
www.girlscouts-rh.org

2008

Dear _____,

_____ has applied for the position of _____
at Agnes DeWitt Day Camp.

Our camp serves girls between the ages of 5 and 16 who are placed in small units of 12 to 24 girls according to ages and interests. Each counselor assumes a share of the responsibility and leadership within the group.

The applicant, if hired, will need to have an understanding of girl's needs and limitations; have mature judgment and emotional maturity; work well with children; and will be expected to work in harmony with other staff members.

Even though we have pre-camp training, we need counselors with certain basic qualifications and would appreciate your help in making a fair decision about this applicant.

Please complete the back of this form and return within ten days. Thank you.

Sincerely,

A handwritten signature in cursive script that reads "Ruth Hall".

Ruth Hall
Director of Camp Services and Property Management

Girl Scouts of Rolling Hills Council

2008 CAMP STAFF CONFIDENTIAL REFERENCE LETTER

Based on your knowledge, please give your evaluation of the applicant's ability and attitudes for the position they are seeking. The success of our camping program is dependent upon the selection of a qualified, mature camp staff.

Applicant's name _____

1. For how long and in what capacity have you known the applicant?
2. What are the applicant's outstanding abilities in relation to the position they are applying for?
3. Are there any known factors that might limit the applicant's effectiveness?
4. Would you place your daughter or girl that you are responsible for under this person's leadership or supervision for two weeks? yes no
5. In what area(s) does the applicant need improvement?
6. Please circle the appropriate number or response. The best answers are honest appraisals. Please keep in mind that it is rare to find a person who is superior in all categories.

PERSONALITY CHARACTERISTICS	1 = Poor 5 = Superior					
Emotional Maturity and Stability	1	2	3	4	5	Don't know
Social Awareness / Tact	1	2	3	4	5	Don't know
Health / Energy / Endurance	1	2	3	4	5	Don't know
Cooperativeness	1	2	3	4	5	Don't know
Reliability	1	2	3	4	5	Don't know
Adaptability to Camp Life	1	2	3	4	5	Don't know
General Appearance / Neatness	1	2	3	4	5	Don't know
Willingness to Learn	1	2	3	4	5	Don't know
Sense of Humor	1	2	3	4	5	Don't know

WORK PERFORMANCE	1 = Poor 5 = Superior					
Flexibility	1	2	3	4	5	Don't know
Ability to work with others	1	2	3	4	5	Don't know
Ability to work with children	1	2	3	4	5	Don't know
Acceptance of supervision	1	2	3	4	5	Don't know
Initiative	1	2	3	4	5	Don't know
Resourcefulness	1	2	3	4	5	Don't know
Enthusiasm	1	2	3	4	5	Don't know
Responsibility for equipment	1	2	3	4	5	Don't know
General camping skills	1	2	3	4	5	Don't know

7. General comments, if any:

Signature: _____ Date: _____

Please print your name: _____ Daytime Phone # _____

Mailing Address (include city, state & zip) _____

Position _____ Company Name _____

Please complete and return this form within ten days to:

Girl Scouts of Rolling Hills Council
Attention: Ruth Hall
1171 Route 28, North Branch, NJ 08876